

**SECTION 3B (b): EXECUTIVE MEMBERS  
Oversight of Officer Executive Delegations**

This document should be read in conjunction with the Officer Delegation Scheme (Executive Functions) which provides greater detail as to the scope of the functions of each Director.

PORTFOLIO	DECISION MAKING OVERSIGHT
<b>Leader of Council and Executive Member for the Leaders Portfolio</b>  <b>Cllr James Lewis</b>	<b>Chief Executive</b> 2) Civic and ceremonial functions of the Council 3) Devolution and local freedoms 4) City Region functions
	<b>Director of Strategy &amp; Resources</b> 1) Setting, supporting and monitoring the council’s strategy, policies and procedures for:- e) Joint Strategic Needs Analysis g) risk and business continuity 4) The council’s corporate planning and policy development services, including coordination of the Best City Ambition
	<b>Chief Officer (Financial Services)</b> 1) Setting, supporting and monitoring the council’s financial strategy
<b>Deputy Leader and Executive Member for Resources</b>  <b>Cllr Debra Coupar</b>	<b>Chief Executive</b> 1) Functions in relation to elections.
	<b>Director of Strategy &amp; Resources</b> 1) Setting, supporting and monitoring the council’s policies and procedures for:- a) human resources (including health and safety and equalities); b) access to information c) procurement, purchasing, contract management and commercial activity d) projects and programmes f) performance, organisational planning and service improvement. h) Customer relations 2) Digital and Information Services 3) Corporate communications and marketing services 5) The council’s city-wide resilience and emergency planning functions. 6) Shared Services <sup>1</sup> 7) Civic Enterprise Leeds services 8) Community Infrastructure Levy

<sup>1</sup> Business Admin and Business Support

*Executive Functions*

PORTFOLIO	DECISION MAKING OVERSIGHT
	<p><b>City Solicitor</b></p> <ul style="list-style-type: none"> <li>1) Legal Services</li> <li>2) Democratic Services including support to elected members in their responsibilities</li> <li>3) Standards and Conduct</li> </ul>
	<p><b>Director of City Development</b></p> <ul style="list-style-type: none"> <li>1) Asset Management</li> <li>2) Functions relating to the Council's register of Assets of Community Value</li> </ul>
	<p><b>Director of Communities, Housing and Environment</b></p> <ul style="list-style-type: none"> <li>17) Registrars Functions</li> <li>18) Licensing Functions</li> <li>19) Land Property Search Functions</li> </ul>
	<p><b>Chief Officer Financial Services</b></p> <ul style="list-style-type: none"> <li>2) Ensuring effective financial management and controls</li> <li>3) Setting, supporting and monitoring the councils policies and procedures for budgets</li> <li>4) Administering effective financial management and controls</li> <li>5) Corporate Governance</li> </ul>
<p><b>Deputy Leader and Executive Member Economy, Transport &amp; Sustainable Development</b></p>	<p><b>Chief Planning Officer</b></p> <ul style="list-style-type: none"> <li>1) Development Plan functions</li> <li>2) Planning Policy and Guidance functions</li> <li>3) Neighbourhood Planning functions</li> <li>4a) Conservation Area functions</li> </ul>
<p><b>Cllr Jonathan Pryor</b></p>	<p><b>Director of City Development</b></p> <ul style="list-style-type: none"> <li>3) Inclusive Growth</li> <li>4) Sustainable Development</li> <li>6) Sustainable Economic development</li> <li>7) Employment and skills</li> <li>8) International and domestic inward economic investment</li> <li>9) Highways and Transportation</li> <li>10) Flood &amp; Water Management</li> <li>13) Active Travel</li> <li>14) Planning Services</li> </ul>

*Executive Functions*

PORTFOLIO	DECISION MAKING OVERSIGHT
<p><b>Executive Member for Communities, Customer Services and Community Safety</b></p> <p><b>Cllr Mary Harland</b></p>	<p><b>Director of Communities, Housing and Environment</b></p> <p>1) Integrated locality working and its associated citywide support and delivery functions including Locality Youth Services            3) Customer services            4) Central Library and Information Services            5) Community Safety            20) Welfare and benefits services</p>
<p><b>Executive Member for Children and Families<sup>2</sup></b></p> <p><b>Cllr Helen Hayden</b></p>	<p><b>The Director of Children and Families</b></p> <p>1. Children’s Social Work            2. Learning            3. Child Friendly City            4. Youth Service<sup>3</sup></p> <p><b>Programme Director Strengthening Families, Protecting Children</b></p> <p>1) Act as an ambassador for Leeds City Council            2) Strengthening Families, Protecting Children Programme (SFPC)            3) Partners in Practice including Leeds Relational Practice Centre (LRPC)</p>

<sup>2</sup> The Executive Member for Children’s Services is the Lead Member for Children’s Services appointed in accordance with the Section 19 of the Children Act 2004 and must therefore have responsibility for the functions conferred on or exercisable by the authority specified in S18(1)(a) and (b) of the Children Act 2004 and such other functions as the authority consider appropriate.

<sup>3</sup> Save for Locality Youth Services

*Executive Functions*

<b>PORTFOLIO</b>	<b>DECISION MAKING OVERSIGHT</b>
<b>Executive Member for Equality, Health and Wellbeing</b> <b>Cllr Fiona Venner</b>	<b>Director of Communities, Housing and Environment</b> 2) Equalities <sup>4</sup>  <b>Director of Adults and Health</b> 8) Public Health
	<b>Director of Public Health</b> 1) Health improvement functions 2) Health protection functions 3) Functions relating to the commissioning of public health services 4) Provision of statutory and mandated functions 5) Functions of Responsible Authority 6) Publication of the annual report on the health of the local population
<b>Executive Member for Adult Social Care, Active Lifestyles and Culture</b> <b>Cllr Salma Arif</b>	<b>Director of Adults and Health</b> 1) Promotion of well-being 2) Information, advice and advocacy 3) Prevention and Recovery 4) Safeguarding 5) Assessment and eligibility 6) Diverse and High Quality Services 7) Charging and financial assessments
	<b>Director of City Development</b> 11) Culture 12) Sport and Active Leeds
<b>Executive Member for Climate, Energy, Environment and Green Space</b>  <b>Cllr Mohammed Rafique</b>	<b>Director of Communities, Housing and Environment</b> 6) Public Health Protection and Control of Statutory Nuisance 7) Environmental Health and Consumer Protection 8) Environmental Management 9) Car Parking 10)Waste 11) Cemeteries, crematoria, burial grounds and mortuaries 12) Greenspaces 13) Countryside management 14) Ecological sustainability 15) Climate Change 16) Clean Air

<sup>4</sup> Including Migration, asylum and refugee services, cohesion and integration and community and service based equality issues.

*Executive Functions*

PORTFOLIO	DECISION MAKING OVERSIGHT
<p><b>Executive Member for Housing</b></p> <p><b>Cllr Jessica Lennox</b></p>	<p><b>Director of Communities, Housing and Environment</b></p> <p>21) Council Housing Landlord Functions (funded by the Housing Revenue Account) including:</p> <ul style="list-style-type: none"> <li>a. Tenant involvement;</li> <li>b. Lettings &amp; rent collection;</li> <li>c. Repairs, maintenance and refurbishment of council housing stock, and;</li> <li>d. Housing PFI projects.</li> </ul> <p>22) Other Housing Functions including</p> <ul style="list-style-type: none"> <li>a) Condition and Occupation of Housing;</li> <li>b) Housing advice;</li> <li>c) Homelessness;</li> <li>d) Gypsies &amp; travellers;</li> <li>e) Emergency &amp; temporary accommodation;</li> <li>f) Energy efficiency &amp; fuel poverty, and;</li> <li>g) Adaptations.</li> </ul> <hr/> <p><b>Director of City Development</b></p> <p>5) Sustainable Housing Growth including</p> <ul style="list-style-type: none"> <li>a) Private housing development</li> <li>b) Affordable housing</li> <li>c) Council Housing Growth</li> </ul>